



## Job Opportunity

**Position Title:** Program Coordinator, Nature Stewards

**Terms:** 32 hrs/wk, full-time permanent

**Start Date:** May - June 2021

**Annual Salary:** \$38,000 - \$40,000 (\$23 - \$24/hr)

**Annual Benefits:** \$500 Health Spending Account | \$150 Training Budget

**Reports to:** Executive Director

**NOTE: Regular weekend work (Saturdays and Sundays) is required for this role.**

### **What we do: mission & mandate**

EYA engages youth targeted by systemic barriers to become environmental stewards. We provide trauma-informed, land-based education and paid job training programs that engage youth to connect with nature, community, and skills through hands-on activities like growing native plants, stewarding urban wildlife habitat, and learning about plants as food and medicine. Our programs braid ecology and Indigenous knowledge systems through visits from Indigenous Elders and Knowledge Keepers. You'll be joining a small but innovative organization, and a team of creative, fun, and like-minded colleagues. We value collaboration, equality, inclusivity, and youth leadership. Find out more about our team and work: [www.eya.ca](http://www.eya.ca)

### **What you'll do: situation & role overview**

As a Program Coordinator for EYA's Nature Stewards program, you'll work closely with other coordinators and the Program Manager to lead land-based programs engaging youth to learn about plant medicine, Indigenous land stewardship, native plant horticulture, and habitat restoration (note: on our website these programs are called Native Plant Nursery, Rewilding Still Creek, Land Guardians, and Plants & People). You'll design lesson plans and curricula, coordinate program logistics, and help to care for EYA's program sites, including our nursery and greenhouse, habitat areas, and plant medicine gardens. The program is based in Strathcona Community Gardens and Renfrew Ravine.

### *Key responsibilities*

- Facilitate youth programs: Lead hands-on activities engaging youth to grow native plants in EYA's nursery, restore wildlife habitat, learn about plant medicine, and connect with Indigenous cultural teachings
- Design program lesson plans and curricula with support from program manager
- Develop and maintain positive relationships with Indigenous Elders, Knowledge Keepers, and community partners
- Coordinate program logistics: Help to recruit youth, invite and schedule guests, purchase supplies, and complete paperwork
- Lead social media for your programs; take photos/videos and make posts
- Support and supervise Peer Mentors supporting your programs
- Help with tasks to maintain EYA's programming sites, including our plant nursery, greenhouse, and teaching/harvesting gardens
- Participate in lessons learned debriefs with other EYA staff
- Ensure program activities follow EYA's organizational policies, including Covid-19 policies
- Other activities as identified by the Program Manager

## What you'll bring: requirements & assets

Are you an energetic and skilled facilitator? Do you have experience leading land-based programming for youth? We're looking for someone with strong knowledge of Indigenous plant medicine, native plant horticulture, and/or habitat restoration through lived experience and/or education of any form. Knowledge of trauma-informed practices and decolonizing practices, as well as local native plants and ecology, would be huge assets in this role. You're also organized, creative, collaborative, a good communicator, and excited about land-based learning!

- 1- 2 years experience planning and facilitating land-based youth programs; experience working with youth facing barriers is preferred
- Strong knowledge of Indigenous plant medicine, native plant horticulture, and/or ecological restoration through lived experience or education
- Experience developing lesson plans and curriculum for land-based learning
- Knowledge of local native plants and ecology or willingness to learn
- Knowledge of trauma-informed practice and decolonizing practices an asset
- Class 5 driver's licence and ability to join MODO car co-op required;
- Able to work collaboratively with a small team to achieve shared goals
- Able to work independently and take initiative
- Clear and open communication skills
- Organized and a good problem solver
- Committed to doing your best work
- Flexible and willing to pitch in to make things happen
- Able to work responsibly and safely in Downtown Eastside garden spaces
- Able to do physical work in an outdoor setting in all weather conditions
- Personal values fit with EYA mission and culture
- Satisfactory criminal record check, including vulnerable sector check, required
- Occupational First Aid Level 1 and FoodSafe Level 1, or willing to obtain

EYA has health and safety policies in place to keep our staff and participants safe during the pandemic. Until BC's provincial health orders change, you'll be working from home with visits to EYA's programming sites as required.

## How to apply

E-mail a resume and short letter describing the experience and skills you would bring to this job and why you are interested in the role to Emily Keller, Executive Director with "Program Coordinator application" in the subject line: [emily@eya.ca](mailto:emily@eya.ca)

The deadline to apply is **May 11th or until filled**. Applications will be reviewed upon submission and interviews will be scheduled on a rolling basis until position is filled.

EYA believes environmental stewardship must centre the voices of communities targeted by systemic marginalization and prioritize applications from people who identify as Indigenous, Black, People of Colour, LGBTQ2S, living with a disability, and others with lived experience of oppression. We encourage you to self-identify in your application.

EYA operates on the traditional, ancestral, and unceded territory of the xʷməθkʷəyəm (Musqueam), səliłwətaʔt (Tsleil-Waututh), and Sk̓wx̓wú7mesh (Squamish) people.