



# Job Opportunity

**Position Title:** Youth Engagement Coordinator

**Location:** 500-610 Main St, Vancouver BC

**Terms:** 32 hrs/wk, 13 month contract

**Start Date:** Sometime in April or May, 2020

**Salary:** \$38,000 - \$40,000

**Reports to:** Executive Director

NOTE: Some weekend work will be required for this position.

## **What we do: mission & mandate**

EYA helps youth facing barriers to connect with nature and develop the skills, confidence, and resilience to become community leaders and environmental stewards. We provide free hands-on programs in inner city green spaces, empowering youth to grow native plants, restore wildlife habitat, carry out community science, and learn about using wild plants for food and medicine. You'll be joining a small but innovative organization, and a team of creative, fun, and like-minded colleagues. We value collaboration, accessibility & inclusivity, and authentic youth leadership. EYA offers a flexible work schedule, options to work at home, a \$300 annual health spending account, and \$150 annual pro D budget. To find out more, visit <http://www.eya.ca>

## **What you'll do: situation & role overview**

As the Youth Engagement Coordinator, you'll work closely with the Executive Director to develop a leadership continuum model that reduces barriers and supports Indigenous and racialized immigrant youth to move into leadership positions at EYA and other non-profits. You'll design and lead EYA's [Peer Mentor Program](#) and [Youth Advisory Circle](#), including designing inclusive curriculum and engaging youth to develop skills in group facilitation, youth work, Indigenous land-based practices, native plant horticulture, habitat restoration, and using native plants as medicines, food, and artisan materials. You will also meet regularly with an Indigenous mentor in the community and have opportunities to learn about non-profit management and leadership.

**This position is open to all youth who identify as Indigenous or racialized immigrants or refugees. Please indicate in your application if you meet this requirement.**

## *Key responsibilities*

- Help to develop EYA's leadership continuum model for Indigenous and racialized immigrant youth; research best practices, consult youth, identify gaps, and share results
- Design Peer Mentor program; develop curriculum with support from the program manager and input from youth
- Facilitate peer mentor trainings: Lead hands-on activities engaging youth to develop skills in group facilitation, working with youth, and environmental education and ecology
- Lead EYA's Youth Advisory Circle: recruit new members, facilitate meetings, empower youth to contribute to program development

- Help to facilitate land-based programs for youth: Lead hands-on activities engaging youth to develop skills in preparing plant medicines, growing native plants in EYA's nursery, restoring wildlife habitat, and connecting with Indigenous land-based teachings
- Help manage and maintain the nursery, greenhouse, and sites supporting EYA's programs
- Manage program logistics: recruit youth, create lesson plans, schedule guests
- Develop and maintain positive relationships with community partners and local experts
- Manage social media and marketing for the programs
- Support program evaluation and reporting
- Support operational improvement projects as needed
- Facilitate community or school workshops and stewardship events, as needed
- Ensure program activities adhere to organizational policies, relevant legislation, and professional standards
- Other activities as identified by the Executive Director

### **What you'll bring: requirements & assets**

Are you an energetic and skilled facilitator? Passionate about supporting Indigenous and racialized youth leaders in the non-profit sector? Experienced with curriculum and program development? We're looking for someone with strong knowledge of decolonial, anti-oppression, and youth empowerment frameworks through lived experience or education, and experience designing and running land-based education programs for youth. You're also organized, creative, collaborative, a good communicator, and passionate about ecology, social justice, and youth leadership.

- Undergraduate degree or equivalent experience/training in Indigenous studies, agriculture, applied biology, environmental science, ecology, education, or related field
- Interest in youth empowerment, decolonization, and racial equality in the non-profit sector
- 1 - 2 years experience planning and facilitating youth programs; experience working with youth from marginalized populations
- Interest in plant medicine, habitat restoration, and horticulture; experience with environmental and land-based education
- Knowledge of plants native to coastal British Columbia an asset, or willingness to learn
- Able to work collaboratively with a small team to achieve shared goals
- Positive attitude, flexible, and willing to pitch in to make things happen
- Clear and concise communication skills
- Able to work independently and take initiative
- Organized and committed to high quality work
- Resourceful, handy, and able to creatively problem-solve
- Able to work responsibly and safely in inner-city garden spaces
- Able to do physical work in an outdoor setting in all weather conditions
- Personal values fit with EYA mission and culture
- Satisfactory criminal record check, including vulnerable sector check, required
- Occupational First Aid Level 1 or willingness to obtain

### **How to apply**

E-mail a short cover letter and resumé (in one document) to Emily Keller, Executive Director with "Youth Engagement Coordinator application" in the subject line: [emily@eya.ca](mailto:emily@eya.ca)

The deadline to apply is **March 30th or until filled**. Applications will be reviewed upon submission and interviews will be scheduled on a rolling basis until position is filled.