



Job Opportunity

Position Title: Program Coordinator, Seed Generation

Location: 500-610 Main St, Vancouver BC

Terms: 36 hrs/wk, permanent

Start Date: April 2020

Salary Range: \$43,000 - \$45,000

Reports to: Program Manager

NOTE: Some weekend work will be required for this position.

What we do: mission & mandate

EYA helps youth facing barriers to connect with nature and develop the skills, confidence, and resilience to become community leaders and environmental stewards. We provide free hands-on programs in inner city green spaces, empowering youth to grow native plants, restore wildlife habitat, carry out community science, and learn about using wild plants for food and medicine. You'll be joining a small but innovative organization, and a team of creative, fun, and like-minded colleagues. We value collaboration, accessibility & inclusivity, and authentic youth leadership. EYA offers a flexible work schedule, options to work at home, a \$300 annual health spending account, and \$150 annual pro D budget. To find out more, visit <http://www.eya.ca>

What you'll do: role overview

As the Coordinator for the Seed Generation program, you'll design and facilitate several youth employment training programs each year, including designing curriculum and engaging youth to develop basic employability skills like teamwork and communication, as well as job skills in Indigenous plant use, land stewardship, habitat restoration, and native plant horticulture. You will also support maintenance of EYA's nursery and greenhouse and habitat restoration sites. The program is based in Strathcona & Cottonwood Community Gardens in the Downtown Eastside, and is run in close partnership with Red Fox Healthy Living.

Key responsibilities

- Facilitate employment training programs for youth: Lead hands-on activities engaging youth to develop skills in preparing plant medicines, growing native plants in EYA's nursery, restoring wildlife habitat, and connecting with Indigenous land-based teachings
- Help deliver workshops engaging youth to develop basic employability skills like teamwork and communication
- Design programming and develop curriculum, with support from the program manager
- Support the maintenance of the native plant nursery and greenhouse, including caring for plants over the season using organic practices; help maintain EYA's rewilding areas
- Manage program logistics: create lesson plans, recruit youth & schedule guests
- Develop and maintain positive working relationships with Indigenous Elders, community partners, and other local experts

- Coach and support youth participants during training program and work experience placements; track skill development and participation
- Manage social media and marketing for the program
- Support program evaluation and reporting
- Support program fundraising work as needed
- Facilitate community or school workshops and stewardship events, as needed
- Ensure program activities adhere to organizational policies, relevant legislation, and professional standards
- Other activities as identified by the Program Manager

What you'll bring: requirements & assets

Are you an energetic and skilled facilitator? Do you have experience with ecological farming/gardening, herbalism, or Indigenous plant use? We're looking for someone with experience running land-based programs for youth and strong knowledge of plant care and preparing plants for food and medicines (e.g. salves, tinctures, teas) and fibre arts; native plant horticulture; and/or habitat restoration. Preferably, you're familiar with local ecology and interested in helping youth develop environmental job skills. You're also organized, creative, collaborative, a good communicator, and passionate about land-based learning!

- Undergraduate degree or equivalent experience/training in Indigenous studies, applied biology, agriculture, environmental science, ecology, science education, or related field
- 1 - 2 years experience planning and facilitating land-based youth programs; experience working with high school / post-secondary youth from marginalized populations preferred
- Experience with Indigenous plant use, ecological restoration, horticulture, or ecological farming; strong interest in urban habitat and rewilding
- Knowledge of plants native to coastal British Columbia an asset, or willingness to learn
- Knowledge of basic employability skills (communication, teamwork, etc.) or ability to learn
- Class 5 driver's licence and ability to join MODO car co-op required; access to a personal vehicle is an asset
- Able to work collaboratively with a small team to achieve shared goals
- Positive attitude, flexible, and willing to pitch in to make things happen
- Clear and concise communication skills
- Able to work independently and take initiative
- Organized and committed to high quality work
- Resourceful, handy, and able to creatively problem-solve
- Able to work responsibly and safely in inner-city garden spaces
- Able to do physical work in an outdoor setting in all weather conditions
- Personal values fit with EYA mission and culture
- Satisfactory criminal record check, including vulnerable sector check, required
- Occupational First Aid Level 1 or willingness to obtain

How to apply

E-mail a short cover letter and resumé (in one document) to Emily Keller, Executive Director with "Program Coordinator application" in the subject line: emily@eya.ca

The deadline to apply is **March 30th or until filled**. Applications will be reviewed upon submission and interviews will be scheduled on a rolling basis until position is filled.

We encourage applications from BIPOC youth & other youth with lived experience of marginalization.